USE THIS APPLICATION PACKET TO RENEW A PREVIOUSLY ISSUED USE PERMIT PRIOR TO ITS EXPIRATION DATE.

Use Permits are valid for six months after the date of issuance. If the sale for the property has not closed within that time period, the Use Permit must be renewed. Use Permits may be renewed ONE TIME under the following conditions:

- The property is still owned by the same owner as shown on the original permit (there may be a new applicant, however), and
- The property has been vacant since the original permit was issued, or
- The original inspector states that there have been no changes in site conditions from the time of their original permit.

TO RENEW A USE PERMIT:

COMPLETE page 1 of this form

SUBMIT to the Agency for processing PRIOR to the date the use permit expires.

FEE: $25.00 (payable to Gilpin County Treasurer)

A Use Permit may be renewed only one time. If the renewed permit expires you must re-apply using FORM 700, including all the required inspections.

Allow approximately five (5) working days to renew the permit.

AGENCY CONTACTS: Shannon Cook 303 582-5831 scook@co.gilpin.co.us
APPLICATION TO RENEW A USE PERMIT – FEE: $25.00

CLOSING OR RESOLUTION DATE: ________________________________

Agent and contact phone number

PROPERTY ADDRESS: ___________________________________________

ORIGINAL USE PERMIT NUMBER: ________________________________

Applicant: NAME MAILING
ADDRESS CITY ________________________________________________
STATE ZIP __________________________________________________
PHONE __________________________ email

Owner: NAME __________________________________________________

RENEWAL CRITERIA (check only one)

( ) PROPERTY VACANT
The property has been vacant since the date of the original Use Permit and, to the best of
my knowledge there have been no physical or operational changes in the status of the
existing individual sewage disposal system since the original permit was approved.

OWNER DATE

( ) RE-INSPECTION – no change in conditions
A re-inspection of the property showed no changes from my original inspection.

ORIGINAL USE PERMIT INSPECTOR NAME DATE

When complete, the renewed Use Permit should be (PICK ONE):

- Mailed to applicant
- Mailed to ________________________________________________
- Faxed to ________________________________________________
- Emailed to ________________________________________________
- Held for pickup (call)